



# Carroll County Board of Elections



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## Carroll County Board of Elections Board Minutes June 18, 2025

### **Present**

#### *Board*

Samuel Foster, President, in person

Karen Donaldson, Vice-President, in person

Mitch Edelman, Secretary, virtual and phone

Gina Miller, Member, in person

Ben Watson, Member, virtual and phone

Jay Gullo, Attorney, virtual

#### *Staff*

Erin Perrone, Election Director, in person

Jennifer Bartholow, Deputy Director, in person

Kimberly Bullock-Jones, Election Program Supervisor II, virtual

Mia Faber, Election Program Supervisor, virtual

Isaac Nogueron, Election Program Specialist II, virtual

Chrissy Winer, Election Program Specialist II, virtual

#### *Public*

Corynne Courpas, Carroll County Democratic Central Committee

Cheryl Steinbacher, League of Woman Voters, Carroll County

### **Call to Order & Declaration of Quorum**

Mr. Foster called the meeting to order at 10:04 am and declared a quorum was present.

### **Welcome**

Mr. Foster welcomed the members of the public who were in attendance.

### **Additions to the Agenda**

Mr. Foster asked if any there were any additions to the agenda. There were no additions to the agenda.

### **Approval of Minutes**

The Board approved the minutes from the May 21, 2025, meeting on a motion from Ms. Donaldson, seconded by Ms. Miller. The motion carried unanimously.

### **Correspondence**

Mr. Foster asked if there were any correspondence to share. Ms. Perrone shared a series correspondence from Kelly Foster, Election Data Specialist with Secure the Vote Maryland. The initial complaint was titled "Open Meetings Act – Carroll County Board of Elections Compliance Violation." Mr. Gullo responded to the complaint and this letter was included

and titled “Open Meeting Complaint Kelly Foster/Carroll County Board of Elections.” Kelly Foster responded to Mr. Gullo’s letter with an email titled “Open Meetings Act Complaint No. 25-73.”

### **Attorney Report**

Mr. Gullo explained the previously mentioned complaint that was received from Kelly Foster regarding the Board of Canvassers Minutes not being posted on the CCBOE website. The complainant did not scroll down far enough on the website and the minutes were overlooked. The CCBOE was compliant, and Kelly Foster issued an apology and gave kudos for the website being up to date since 2016.

Mr. Gullo attended the MAEO attorney’s meeting virtually. They discussed the open meetings act and livestreaming the board meetings. Ms. Donaldson asked whether there was a consistent requirement for the website and Mr. Gullo explained that there is not. Ms. Perrone stated that the Carroll County IT department controls the CCBOE website.

### **Election Director’s Report**

Ms. Perrone shared the Carroll Magazine article showing the CCBOE received Honorable Mention for Carroll County’s Best Government Agency.

### **Public Information Requests**

Ms. Perrone stated that there were no new PIA requests since the May meeting.

### **Important Meetings and Events**

- June 19<sup>th</sup> – Holiday – Juneteenth – Office Closed
- June 26<sup>th</sup> – Erin & Jen – SBE/LBE Collaboration Meeting with SBE
- July 4<sup>th</sup> – Holiday – Independence Day – Office Closed
- July 15<sup>th</sup> – Staff – MAEO Meeting
- July 16<sup>th</sup> – Board Meeting (if needed)

### **Candidate Filing – 2026 Gubernatorial Election**

- Encourage candidates to make an appointment via our website
- Candidates who have filed can be found on SBE’s website  
[https://elections.maryland.gov/elections/2026/Primary\\_candidates/index.html](https://elections.maryland.gov/elections/2026/Primary_candidates/index.html)

### **Voter Registration**

- Monthly statistical reports are available on our website. The link to the reports is <https://elections.carrollcountymd.gov/monthlyStats.aspx>.
- Day to day electronic batches and processing mail

As of 5/31/2025	DEM	REP	UNA & OTHER	TOTAL
Active Voters	33,184	64,788	33,613	131,585
Inactive Voters	1,235	2,359	1,521	5,115
TOTAL	34,419	67,147	35,134	136,700

## **IT/Warehouse**

- Working on moving to the new warehouse
- Preparing the 2026 elections.

## **Personnel**

- “I Voted” Sticker Contest – Ms. Perrone explained the contest and shared the forms that will go out to the public. The contest is now available to adults as well as children.
- Performance Evaluation Program (PEP) – Ms. Perrone and Ms. Bartholow will be conducting PEPs for the entire staff.

## **Budget/County**

- FY26 Budget
  - Received the final budget that begins on July 1<sup>st</sup>.
- Office Move Update
  - Thursday, June 12<sup>th</sup> – Approval of security and networking purchase by the commissioners. County is working with Skyline to order and install.
  - Working with the county for furniture and moving company – Ms. Perrone explained the furniture needs and the current items that would be taken to the new facility. Ms. Perrone stated that another estimate may be needed for a moving company.
  - GOAL: Move and be in operation by Labor Day.
  - Ms. Donaldson asked about the status of generators because of the impact Carroll County has experienced from the recent storms. Ms. Perrone explained that there will be two generators. One at the main office building and the other at the warehouse. The generators will automatically start when the power goes out.

## **2025 Board Meetings**

- ~~July 16, 2025~~ – This meeting has been cancelled.
- August 20, 2025
- September 17, 2025
- October 15, 2025 - \*\*Early voting centers, polling places and ballot drop box approval\*\*
- November 19, 2025
- December 17, 2025

## **2026 Gubernatorial Elections**

- Primary Advanced Deadline to Register – Tuesday, June 2, 2026
- Primary Early Voting – Thursday, June 11 through Thursday, June 18, 2026
- Primary Election – Tuesday, June 23, 2026
- General Advanced Deadline to Register – Tuesday, October 13, 2026
- General Early Voting – Thursday, October 22 through Thursday, October 29, 2026
- General Election – Tuesday, November 3, 2026

## **Unfinished Business**

There is no unfinished business.

### **New Business**

Mr. Foster and Ms. Perrone shared the renewal contract for the board attorney has been prepared and ready for the board members signatures.

Mr. Watson asked about emails he received regarding ethics trainings. Ms. Perrone explained that they are a yearly requirement. Ms. Miller shared that the training took about 45 minutes and SBE does take attendance to give credit for completion.

Mr. Watson inquired about the status of the SBE lawsuit against the Presidential Executive Order. Mr. Gullo explained that there were no updates at this time and that it is too soon in the process to expect any decisions. Ms. Perrone agreed and stated that there is nothing that can be done on the local level.

Mr. Watson shared that he would be traveling during the next scheduled board meeting and would not be able to attend. He proposed cancelling the July 16, 2025, meeting. Ms. Donaldson made the motion to cancel the meeting and Mr. Edelman seconded the motion. The motion passed unanimously.

### **Disclosure of Campaign Contributions**

There are currently no campaign contributions to share.

### **Date of Next Meeting**

The July 16, 2025, meeting has been canceled. The next scheduled meeting is Wednesday, August 20, 2025, at 10 am.

### **Adjournment**

The motion for adjournment was made at 10:30 am by Ms. Donaldson. Ms. Miller seconded the motion. The motion passed unanimously.